

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 4 th December 2019 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Elizabeth May, Jonathan Worsfold. Clerk – Mrs Janet Burnett One member of the public

Submission from County and Borough Councillors and Police
Cllr Karen Chappell-Tay updated the meeting

The Chairman asked if anybody was recording

1. Apologies: Cllrs: Martin Round and Shellina Prendergast
2. Declaration of Lobbying – All Cllrs declared that they had been lobbied agenda items:16.1.2 and 16.1.3
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda – Cllr May declared an interest in agenda items:16.1.2 and 16.1.3
 - III. Requests for Dispensation - none
3. Minutes of the meetings held on 6th November were agreed
4. **Matters Arising**
5. Following a resolution at the PCC meeting held on 26 September 2019, they request that East Sutton Parish Council take over the maintenance of the old closed churchyard at St Peter and St Paul's church, East Sutton.
The Parish Council resolved not to take over the maintenance of the Churchyard and to give notice to that effect to Maidstone Borough Council.
6. **Financial Regulations** – to be carried forward
7. **Impact Assessment** – to be carried forward
8. **Police**
9. **Consultations**
10. **Highways and Public transport**
Email from parishioner regarding HGV's and speeding in Chartway Street – Clerk passed this on to Cllr Prendergast:

Action: The Parish Council instructed the Clerk to speak to local businesses and explain the issues faced by residents

Cllr Ireland reported on the recent Highways seminar and will report Friday Street and Morry Lane drainage to Kent Highways.

The overgrown verge outside the Church is being investigated by KCC.

11. **Lighting**
12. **Training**
13. **Village Hall Broadband** – Clerk progressing
14. **KALC**
KALC meeting: Monday 11th November Cllrs Turnill and Ireland reported
15. **LDF – call for sites** – Cllrs Turnill and Ireland reported on meeting with MBC regarding The Weald Golf Course.
16. **Planning**
 - I. Recommendations made on:
 - i. **19/505584/FULL Thornden Farm East Sutton Road ME17 3DY**
Demolition of existing garage and erection of a new garage.
 - ii. **19/505732/LBC Lower Lodge Friday Street ME17 3DD**
Listed Building Consent for proposed removal of rear sheds and outhouse. Erection of part single storey, part two storey rear extension.

The Parish Council resolved that this application be approved and that they do wish to take this to Committee if necessary.

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iii. **19/505731/FULL Lower Lodge Friday Street ME17 3DD**

Removal of rear sheds and outhouse. Erection of part single storey, part two storey rear extension.

The Parish Council resolved that this application be approved and that they do wish to take this to Committee if necessary

Planning meeting set as 19/12/19

II. **MBC Decisions** - none

III. **Enforcement** – nothing to report

17. **Finance**

I. Correspondence

II. No items of income to be noted

III. Items ratified for payment

J Burnett	155.68	Salary - November
Go cardless	13.20	Tailored Auto Pensions
EDF	76.26	Street lighting

Items approved for payment online

HMRC	38.80	Paye month 8
SVPC	39.00	Room hire

IV. Bank Balances

Unity 9543.63

Nationwide 8161.70

V. Bank Reconciliation approved

VI. Performance against budget approved

VII. 2020/21 budget – website. cloud based documents, handy man – sweeping play area

18. **Play Areas**

I. Play area reports

Weekly

Monthly –

I. Report – nothing to report.

II. Lease –

19. Correspondence Circulated – action required

20. Correspondence circulated – for information only

21. Items for next meeting – Legal protocol in dealing with developers

22. Date of next Parish Council Meeting – 8/1/20

23. Meeting closed 21:59