

## EAST SUTTON PARISH COUNCIL

<b>Date:</b>	Wednesday 5th March 2025 at 8.00pm
	Filmer Hall
<b>Present:</b>	Cllrs: Tim Turnill, Nigel Edmed, Elizabeth May, Melanie Russell, Rob Williams Clerk Emma Hull

The Chairman asked if anyone was recording.- no recording took place

Submissions from members of the public, Borough and Kent County Council Councillors, and Police

Apologies received from Cllr Ziggy Trzebinski

1. Apologies – no apologies received

2. Declaration of Lobbying

I. Declaration of Changes to the Register of Interests – none

II. Declaration of Interest in items on the agenda - none

III. Requests for Dispensation – none

3. Minutes of the meeting held 15<sup>th</sup> January 2025 were agreed and signed by the Chairman

4. Training

Maidstone Borough Council Planning Training

ii) Planning policy and guidance and the relevance to decision-making – 20<sup>th</sup> January

iii) Landscape Assessments and Biodiversity Net Gain – 20<sup>th</sup> January

iv) Design guidance – 6<sup>th</sup> February – Cllr Edmed attended and gave an update

Action Clerk to contact MBC for recordings of the sessions

5. KALC – Meeting held on 24 February 2025 – minutes were circulated

6. Policies to be reviewed / agreed

i) Legal Protocol for dealing with developers in respect of pre-planning application process –

The Parish Council resolved to approve the amendments to the policy

7. To consider Street Lighting contract

Action Clerk to look into provider renewal

8. To consider housing needs survey from MBC

The Parish Council resolved not to go ahead with a survey

9. To set a date for the annual parish assembly

The Parish Council resolved to have the meeting at 8.00 on 7<sup>th</sup> May, Action the Clerk to send out invitations

10. To consider and agree grass cutting – 60.70 per cut every fortnight

The Parish Council resolved to agree the grass cutting quote

11. Highways – Cllrs to report potholes on the KCC report a fault portal

12. Public Transport – nothing to report

13. Planning:

Recommendation was ratified on

i) 25/500265/FULL Barling Farm East Sutton Road East Sutton Kent ME17 3DX Erection of detached 4-bay garage/ carport/ log store/ dog pen and store over.

East Sutton Parish Council ratified no objection to this planning application

Recommendation was made on

ii) 25/500411/LBC Hm Prison East Sutton Park Sutton Valence Kent ME17 3DF Listed Building Consent for installation of solar panels and Man Safe walkway system to buildings 018.09 & 018.28, and change of roof covering and ridge finish to buildings 018.21-23 to Jorisode Sinusoidal Composite insulated roofing panels.

East Sutton Parish Council resolved no objection to this planning application

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Meeting to be closed to the public for item 14

### 11. I)HR

Clerks contract

The Parish Council resolved to change the contact to home working
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### 12. Finance

#### I. Bank balances

Unity Trust £4,334.53

Nationwide £8,430.48

#### II. Income – none

#### III. I)Expenditure

i)The following expenditure was ratified - January

Tailored Auto	13.20	Pension Admin
BT	38.52	Broadband
HMRC	118.40	PAYE period 9
E Hull	473.56	Salary and backpay month 9
EDF	50.49	Streetlights
HMRC	54.60	PAYE period 10
E Hull	218.40	Salary month 10
Arbuthnot Latham	180.00	Playground inspection
Sutton Valence PC	39.00	Room Hire
Unity	6.00	Service Charge

ii)The following expenditure was ratified - February

Tailored Auto	13.20	Pension Admin
ICO	35.00	Data Protection Fee
EDF energy	51.66	Streetlights
BT	38.52	Broadband
E Hull	218.40	Salary month 11
Unity	6.00	Service Charge

iii) The following expenditure was agreed

P Waring	755.70	Grass Cutting
HMRC	54.60	PAYE period 11
Sutton Valence Parish Council	39.00	Room rent
BT	38.52	Broadband

#### IV. Reconciliation of bank was approved

### 13. Play area – update

Action The Clerk to contact the prison to see if they can help clean the equipment
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14. Filmer Hall – lease no update

15. Correspondence

- i) Overgrown tree near Filmer Hall – Village Hall committee liaising with UK power to reschedule a date for the tree works
- ii) Tour of East Sutton Park Friday 4<sup>th</sup> April at 10:00 -The Chairman to attend along with Cllrs Martin Round and Ziggy Trzebinski
- iii) Shellina Prendergast – Maidstone Rural East report was circulated

Date of next Parish Council Meeting

Annual Meeting 7<sup>th</sup> May at 7.00 and Annual Parish Assembly 8.00

Meeting closed at 21.41

DRAFT