

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 7 th May at 7.00pm
Venue:	Filmer Hall
Present:	Cllrs: Tim Turnill, Elizabeth May, Nigel Edmed, Melanie Russell, Rob Williamson Clerk Emma Hull

The Chairman asked if anyone was recording – no recording took place

Submissions from members of the public, Borough and Kent County Council Councillors, and Police – no submissions received

1. Apologies – no apologies received
2. Election of Chairman and Vice Chairman
Cllr May proposed Cllr Turnill as Chairman, this was seconded by Cllr Williamson and agreed by all
Cllr Williamson proposed Cllr Edmed as Vice Chairman, seconded by Cllr May and agreed by all
3. Declarations of acceptance were signed in front of the Clerk
4. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the agenda - none
 - III. Requests for Dispensation - none
5. To elect representatives for the following
 - I. KALC – The Parish Council resolved to take it in turns to attend
 - II. Village Hall Committee – Cllr May
6. Minutes of the meeting held on 5th March 2025 were agreed and signed by the Chairman
7. To consider and agree frequency of meetings

The Parish Council resolved to have a meeting in June and then have meetings every other month and review in September

8. To note and adopt the following -

- a) Standing Orders
- b) Financial Regulations

The Parish Council deferred the above till the June meeting

9. KALC - none
10. Highways
 - i) To consider and agree updates to the HIP (Highways Improvement Plan)

The Parish Council resolved to agree to the update

11. Public Transport - none
12. Planning: recommendation to be made on
 - i) 25/501562/LBC Parsonage Farmhouse East Sutton Hill East Sutton Kent ME17 3DG
Listed Building Consent for alterations to fenestration to Black Barn. (Amendments to approved scheme of 21/502381/LBC).

The Parish Council resolved no objection to this planning application

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ii)25/501612/FULL Parsonage Farmhouse East Sutton Hill East Sutton Kent ME17 3DG
 Section 73 - Application for minor material amendment to approved plans condition 2 (to allow alterations to the Black Barn dwelling fenestration in line with building control requirements) pursuant to 24/502355/FULL for - Section 73 - Application for minor material amendment to approved plans condition 2 (to allow changes to the design of the stable/cart lodge dwelling, including alterations to fenestration) pursuant to 21/502380/FULL for - Conversion of 2no. barns to residential dwellings, conversion and extension of animal shelter and cart lodge to 1no. residential dwelling, and the construction of a double garage; all with associated parking, access and landscaping works.

The Parish Council resolved no objection to this planning application

13. Finance

I. To remove/add Signatories on Bank Accounts

II. Bank balances

I) Unity £9,095.62

II) Nationwide £8,457.07

III. The following Income was noted

Nationwide	13.98	Interest
Maidstone Borough Council	6,434.00	Precept

IV. Expenditure

I)The following expenditure was ratified

Tailored Auto	13.30	Pension Admin
BT	41.83	Broadband
HugoFox	431.86	Website
Unity Trust	6.00	Bank charges
E Hull	218.40	Salary
HMRC	54.60	PAYE Month 1

II)The following was agreed

L Robins	105.00	Internal auditor
BT	41.83	Broadband

IV. Reconciliation of bank was approved

V. To note the internal auditor report – The internal auditors report was noted and accepted

14. Play area – update was given

15. Filmer Hall – lease update

Action The Chairman to approach The Village Hall Committee to set up a meeting

16. Correspondence

Date of next Parish Council Meeting 4th June
 closed at 7.45