

## EAST SUTTON PARISH COUNCIL

<b>Date:</b>	Wednesday 6 <sup>th</sup> November 2024 at 8.00pm
<b>Venue:</b>	Filmer Hall
<b>Present:</b>	Cllrs: Tim Turnill, Elizabeth May, Nigel Edmed, Melanie Russell, Clerk Emma Hull

The Chairman to ask if anyone is recording – no recordings took place  
Submissions from members of the public, Borough and Kent County Council Councillors.  
Borough Cllr Martin Round gave an update on Maidstone Borough Council matters

1. Apologies received – no apologies received
2. Declaration of Lobbying -
  - I. Declaration of Changes to the Register of Interests – none
  - II. Declaration of Interest in items on the agenda – none
  - III. Requests for Dispensation – none
3. Minutes of the meeting held 4<sup>th</sup> September 2024 were signed and dated by the Chairman
4. Training
  - i) MBC Advanced Planning Part 2 Use of Section 106 and CIL together, Permitted Development Update, Enforcement – 21<sup>st</sup> October Cllrs were unavailable to attend  
The following training dates were noted  
6.00 p.m. on 25 November 2024 – Meaning of development, permitted development, enforcement, CIL and S106 Agreements  
6.00 p.m. on 9 December 2024 – Planning policy and guidance and the relevance to decision-making  
6.00 p.m. on 20 January 2025 – Landscape Assessments and Biodiversity Net Gain  
6.00 p.m. on 6 February 2025 – Design guidance
5. KALC – 77<sup>th</sup> Annual General Meeting – Saturday 30<sup>th</sup> November 2024 – Cllrs available to attend
6. Consultations
  - I)MBC – Maidstone Gypsy, Traveller and Travelling Showpeople Development Plan Document – Preferred Approaches (Regulation 18b) Consultation – closes 12<sup>th</sup> December  

The Parish Council resolved to formulate a response for the Clerk to submit by the deadline
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  - II)KCC-Proposed Main Modifications to the Kent Minerals and Waste Local Plan 2024-39  
Closes 29<sup>th</sup>November  

The Parish Council resolved not to send in a comment to this consultation
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7. Policies to be reviewed / agreed
  - i) Document retention policy
  - ii)Complaints Procedure
  - iii) Legal Protocol for dealing with developers in respect of pre-planning application process -  

The Parish Council resolved to approve policies i and ii and to carry forward iii to the next meeting
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8. To consider projects for 24/25  

The Parish Council resolved no other projects to consider other than the finger post mentioned at the previous meeting
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9. Highways
  - i) Highways improvement Plan (HIP)  

Action The Clerk to send in the completed form to KCC Highways
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10. Public Transport - nothing to report

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### 11. Planning

#### I) Recommendations to be made on

- i) 24/503945/FULL Heronden East Sutton Road Headcorn Kent TN27 9PS Conversion of existing stables with a single storey rear and side extension to provide holiday let accommodation, alongside a change of use of land to form associated private amenity space with parking and landscaping.

The Parish Council resolved to refuse the planning application and do not wish to go to committee

- ii) 24/503827/FULL Parsonage Farmhouse East Sutton Hill East Sutton Kent ME17 3DG  
Section 73 - Application for variation of conditions 7 (closure report), 14 (fencing and other boundary treatments), 15 (details of access for the Cream Barn), and 16 (parking/turning areas) to allow submission of details prior to the occupation of each dwelling rather than prior to the occupation of the first dwelling, pursuant to 24/502355/FULL for - Section 73 - Application for minor material amendment to approved plans condition 2 (to allow changes to the design of the stable/cart lodge dwelling, including alterations to fenestration) pursuant to 21/502380/FULL for - Conversion of 2no. barns to residential dwellings, conversion and extension of animal shelter and cart lodge to 1no. residential dwelling, and the construction of a double garage; all with associated parking, access and landscaping works.

The Parish Council resolved to make no comment on this planning application

- iii) 24/504566/LBC Brissenden House East Sutton Road East Sutton Kent ME17 3DU  
Listed Building Consent for installation of new wood burning stove, within existing conservatory and V Fast NanoBeam Antenna attached to Brissenden House.(changes to approvals 23/503478 & 23/503479/LBC)

The Parish Council resolved to make no objection to this planning application, but request the colour of the flue to be considered as more aesthetically pleasing in a dark colour other than chrome.

- v) 24/504565/FULL Brissenden House East Sutton Road East Sutton Kent ME17 3DU Installation of new wood burning stove, within existing conservatory and V Fast NanoBeam Antenna attached to Brissenden House.(changes to approvals 23/503478 & 23/503479/LBC)

The Parish Council resolved to make no objection to this planning application, but request the colour of the flue to be considered as more aesthetically pleasing in a dark colour other than chrome.

### 12. Police - noting to note

### 13. Finance

#### I. Bank balances

Unity £6524.54

Nationwide £8372.97

#### II. The following Income was noted

Nationwide	15.56	Interest July
Nationwide	15.58	Interest August
Nationwide	15.12	Interest September

#### III. Expenditure

- i) The following expenditure was ratified for July

Tailored Auto	13.30	Pension Admin
BT	38.52	Broadband
HMRC	46.60	PAYE
E Hull	186.53	Salary
Satswana	90.00	DPO Yearly subscription
SVPC	39.00	Room hire

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ii The following expenditure to be ratified for August

Taylor Auto	13.20	Pension Admin
HMRC	46.60	PAYE
E Hull	186.53	Salary

iii The following expenditure was ratified for September

BT	117.04	Broadband
Taylor Auto	13.20	Pension Admin
SVPC	39.00	Room Hire
HMRC	46.60	PAYE
E Hull	186.53	Salary
KALC	33.49	VAT on subscription invoice
Gallagher	733.22	Yearly insurance
Unity	18.00	Service Charge

v The following expenditure was ratified for October

Taylor Auto	13.20	Pension Admin
BT	38.52	Broadband
E Hull	57.46	TSHOST
E Hull	9.54	TSHOST
E Hull	186.53	Salary
HMRC	46.60	PAYE
Unity	5.40	Service Charge

Action The Clerk to chase EDF for invoices

IV. Reconciliation of bank to be approved – circulated and approved

V. Performance against budget to be approved – circulated and approved

VI. Budget 24/25 – carried over to the next meeting

14. Play area – yearly inspection taking place this week

Action The Clerk to make a note to have the equipment cleaned early spring

15. Filmer Hall – lease update

Carry forward to the next meeting

16. Correspondence – none received

Date of next meeting – The Parish Council resolved to have a meeting on 4<sup>th</sup> December at 8.00

Meeting Closed 21.29